

Boulder County Wildland Fire Cooperator  
Business Meeting Minutes – September 4, 2009

**MISSION:**

*The mission for the BCWFC is to support safe and effective wildland fire training and provide a forum for open discussion of wildland fire activities.*

Meeting called to order 1000 hours

Introductions

- Went around the room.

Motion to approve August 2009 meeting minutes as submitted. 1<sup>st</sup> E Philips, 2<sup>nd</sup> R O'Donnell  
Motion approved – None opposed.

Financial update: \$716.20

Old Business

- S211 Class debrief –
  - Class went well; good group of students.
  - Students from 8 different agencies attended
- Discussion regarding coordinating classes with a lot of logistic needs.
- Email list – update regarding discussion from August.
  - The email list for the BCWFC is quite large; if agencies want the BCWFC emails going to a specific person please let me know otherwise requests to be put on the email list have always been honored.
  - Currently there are agencies in 5 counties receiving the BCWFC emails and over 100 people.
  - Happy to send out training announcements as [Laura] gets them.
- IMT3 Update
  - Things are progressing.
  - C&GS meeting monthly, ICs meeting weekly
  - Functional breakouts monthly
  - MOU – Memorandum of Understanding is being circulated and finalized.
  - Still looking for more participation in Logs, Plans and Finance
  - CGT3 4-day workshop is scheduled for October 20/21st. This is a Type III level class similar to S420.
  - Chief Tombolato is working on a tabletop exercise for the Ops group.
  - Reminder – Sept 12 Saturday – Superior Chili Cookoff – funds raised will be donated to the IMT3. Flyer was sent out.

New Business

- Working with Communications to ensure that multiple commands are not set up on incidents. Trying to get folks to the same channel when working an incident.
  - Communications is working with Dispatch staff to help keep these situations from occurring.
    - New CAD coming on by end of 2010 (projected)
    - This new system will also help in these situations to cut down confusion.
  - Working on a recommendation to the BCFFA working group that all radio type codes following the same protocol for names etc. as

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- Response guidelines for agencies still remain the responsibility of each agency. To ensure consistency please make sure that Communications is aware of what your response guidelines are especially when changes are made.
- Calwood
  - Received an email from Fritz Koch (Lefthand Fire) regarding Calwood – Email will be sent to the group as an attachment to the minutes and revisited at the October meeting.
- Beginning Sept 14 – RTD Dispatch has been given permission to come up on the 800 system.
  - They will be adding an addition to the Gunbarrel site.
  - This will be for emergency traffic only.
  - Discussion held.
- Communications just hired 5 new dispatchers – in training until 9/25 then out on console after that. This brings them up to being fully staffed.
- IQS –
  - A lot of changes are coming up.
  - Projecting there will be one server that will house all of the IQS data for all agencies.
  - **AVOID** switching to any new IQS systems until you get a go ahead from either V Jones or A Owen; contact them if you have questions.
- Paul taking Linda Stafford's position; he will start this next week
- OEM has been working closely with the IMT3; Liaison between the team and EOC. Looking for non-fire folks to help in the EOC so they do not compete for the same resources when an incident occurs.
  - EOC working on improving their functional areas.
  - Looking forward to working with the IMT and agencies on training opportunities.

Other Business

- Election of New BCWFC Board members – Nominations will remain open up to the day prior to the October meeting:
  - Nominations:
    - Fritz Koch – Lefthand Fire Training Ofcr
- Jay - Really appreciated the past support! Thanks to all of the agencies – best of luck in the future.

Meeting adjourned @ 1105 hours. Motion made by 1<sup>st</sup> G Toll, 2<sup>nd</sup> J Stalnacker

**BCWFC's next meeting is Friday, October 2, 2009**

*Minutes respectfully submitted by Laura McConnell 09/04/09*