

Boulder County Wildland Fire Cooperator  
Business Meeting Agenda – March 4, 2011

**MISSION:**

*The mission for the BCWFC is to support safe and effective wildland fire training and provide a forum for open discussion of wildland fire activities.*

**Meeting called to order at 1015 hours.**

Approval of February 2011 Meeting Minutes: Motion to accept minutes as submitted 1<sup>st</sup> J Benson, 2<sup>nd</sup> A Moschetti, None opposed – Motion passed.

1. Treasurers Report – E Philips
  - a. Current Balance: \$4034.96
2. Training Update
  - a. Joint Fire – A Moschetti
    - i. Registration is up for S130/190 and Refreshers
    - ii. Please confirm large numbers for Refreshers with A Moschetti to ensure enough space/materials
    - iii. If you are interested in teaching contact A Moschetti
    - iv. Pack Test information going up on the website; (10) different dates/times being offered. Do not need to register for these.
  - b. Refreshers/Training Shelters - A Moschetti
    - i. Discussion held regarding departments assisting with the cost of training shelter replacement. Seams are getting torn during use. (Replacement shelters cost approximately \$100/ea.) Discussion held.
    - ii. Suggestion to bump this to the Chief's groups. Discussion held.
    - iii. Currently there are about (2) dozen in use.
    - iv. Motion for BCWFC to charge a small amount to courses offered in Boulder County, and apply the specified amount to the maintenance/replacement of training shelters. 1<sup>st</sup> R Bozeman, 2<sup>nd</sup> R O'Donnell. None opposed – Motion passed.

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c. Course Steering committee – F Koch

i. Joint Fire will continue to manage the registration for courses but needs to ask for individuals putting classes on to be the course coordinator. Joint Fire is willing to continue to manage in an Administrative function. Discussion held.

1. BES not able to cover the costs beyond Refreshers.
2. Additional course costs are exceeding the amount initially received to provide training.
3. These proposed changes need to start in 2012 for Refreshers.
4. Additional classes and all course coordination needs to be taken on both in personnel and costs.

ii. The Course Steering Committee will meet.

1. Suggested that November – February is when the training should be getting scheduled.
2. Discussion held regarding MOU's, using CWFIMA as an option for satellite classes.
3. Steering committee consists of: A Owen, R O'Donnell, F Koch, A Moschetti, B Haberstick, E Philips, R Bozeman, D Laskey, M Connolly all others interested contact L McConnell.
4. Suggestion to keep basic level classes offerings in the county.
5. Discussion held regarding instructor pool and seasonally availability.

d. FTC Zone – R O'Donnell

- i. Check out the training schedule on the web.
- ii. Continuing to send out announcements via BCWFC email list.

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- iii. Contact R O'Donnell if you have questions regarding filling out NWCG nominations or courses being offered in the region.
  - e. CWFIMA – F Koch
    - i. 2011 Summer Schedule out on the BCWFC.org or at CWFIMA.com
  - f. Air Ops Workshop
    - i. Still working on the course material – did a Beta test already.
    - ii. Working on another one.
  - g. WUI Workshop
    - i. This is an information not certification course.
    - ii. Suggest Single Resource personnel or higher presenting the course material.
    - iii. Feedback materials offered with the course.
    - iv. Overview of what materials are provided in the course materials.
    - v. Course packets available – a County Crew member can help present the course. Contact J Stalnacker for more information.
    - vi. Course is approximately 2-4 hours long.
  - h. J Stalnacker also working on a Incident Forms course (i.e. “S160” vs. S260 level)
  - i. Discussion held regarding a standardized triage checklist for all county agencies.
    - i. S130/190 Update – Registration is now online; signup online at Jointfire.com. Deadline is April 30<sup>th</sup>!
3. Other
- a. Chief's meeting update
    - i. Comm. Plan (Zader) was adopted as an extended attack plan.

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1. When the plan was to be implemented was debated.  
Discussion held.
2. Trying to get some actual feedback as to what does/doesn't work.
  - a. Planning to utilize this Comm. Plan on an upcoming mock incident.
  - b. Feedback will be helpful for agencies to be willing to make the change.
3. The FTC Zone does have an extended attack Comm. Plan.
  - a. Discussion about the proposed plan was brought up at the annual AOP meeting.
    - i. The proposed plan will probably be used for initial attack within the county.
4. Announcements
  - a. Contact List for BCWFC being sent with minutes – Please confirm your agency information.
  - b. Refresher materials available for shipping March 21<sup>st</sup> for those who have purchased.
5. Next Meeting
  - a. Friday, April 1, 2011 beginning 1000 hours at the Boulder FTC.

Minutes respectfully submitted by Laura McConnell on Monday, March 7<sup>th</sup>, 2011.