

Boulder County Cooperators
Business Meeting Minutes – May 4, 2012

Meeting began at 1004 hours.

Approval of April 2012 Meeting Minutes: Motion to approve as submitted 1st S Noakes, 2nd P Davidovich.
Motion passed – none opposed.

1. Treasurers Report – E Philips

- a. Current Balance - \$8595.05
- b. Several deposits for S130/190 coming in.
- c. All S130/190, RT130 and shelter update costs will be covered.
- d. Invoices to be paid in amount of \$677.07.

2. Training Update – F Koch

a. Review/AAR Refreshers

i. Overview of RT130s evaluation feedback. (form attached)

1. Some pros/cons to revisit in 2013 – highlights below

- a. IT/AV related issues
- b. CLICR video – the first video was not of good quality; once this was fixed better feedback was received.
- c. Local content – favored
- d. MedEvac – positive
- e. Shelter video – discussion held regarding the older vs. newer video. Incorporating the how to video on how to refold the shelter is valuable and overall saves time in the end.
- f. Videos – mixed reviews overall.
- g. Focus on hazard awareness/mitigation was suggested and could be valuable overall.
- h. In the future downloadable modules will be available vs. a whole packaged Refresher – this will allow for more flexibility.
- i. Feedback wanting more content focused on Leadership as well.

ii. Feedback from Instructors:

1. Agencies that provided lunch seemed to have smoother programs.

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2. Small spaces offered for these classes were challenging when breaking into group discussions.
3. Transitions from classroom to field activities ate up a lot of time. Moving the field content to the end worked best.
4. Day vs. Night classes better received.
5. Is a cadre based presentation of the RT130s might be another option.
 - a. This might not work or be convenient for some of the mountain hosted sites.
 - b. This is more difficult for instructors and people with busy schedules.
 - c. Having at least (2) instructors teaching each Refresher is very helpful and works well to tag team all of the content.
6. Instructors need to really know the content
 - a. Getting content earlier will provide instructors more time to prepare.
 - b. Having an introductory unit first then moving into an activity is helpful.
7. Suggested modules for next year?
 - a. Weather section got shortened – however this is key content for people to know/learn.
 - b. Do a field exercise for weather was suggested – using a belt weather kit, IRPG etc.
 - c. Having a “What this is, what this isn’t” information piece so people know what to expect. Some students thought they would be building line and doing more field day activities.
 - d. Content focusing on Situational Awareness/Look Up, Down, Around; 10/18 wasn’t covered a lot only touched on.
 - e. For the mountain department it is extremely important to keep having RT130s in these areas.
 - f. Providing ways to incorporate unqualified people who have a lot of experience into the mix to help with Refreshers.
 - g. Discussion held regarding current format to register for Refreshers.

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- i. The current format is the best format.
- ii. Overall agencies want outside agency folks to be able to attend their Refreshers.
- iii. Having people (even if it's their own agency) sign up for a Refresher is valuable to know the numbers and know what to expect. This needs to be a requirement!
- iv. MedEvac information was good – suggestion to expand on this. There were problems with the video in regards to how pt. care was done.
 1. City of Boulder (Zader/Oliver) – created a training based on MedEvac'ing a crew member. Training has been done for several agencies.

8. Question – What if an agency wants to host a class and market it through the www.bocofire.org site. Discussion held.

- a. Suggestion to have the agency work this through the Training Zone/Training Zone Rep.

3. Are there any course requests for fall 2012?

- a. Discussion held regarding M410/Fire Instructor I course needs.
- b. L280, S131 are other course needs.

i. REFRESHERS ARE STILL AVAILABLE AROUND THE FTC TRAINING ZONE
CHECK WWW.BOCOFIRE.ORG

c. Review S130/190

- i. Some cancellations due to students being unaffiliated.
- ii. Port-o-let invoice coming in still.

d. Upcoming Training Opportunities

4. Other

a. Boulder County Grant to the BCC – status update

- i. Moving forward with county funding. Working on getting insurance issues cleared up.
- ii. Discussion held regarding how to prioritize funding received. Current funding needs to focus on programs aimed at projects/training not related to Structural.

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1. Suggestions included:
 - a. Paying for higher level trainings.
 - b. Training Equipment

- b. Insurance for Instructors

- i. Auto (insurance) waiver has been signed; this means that BCC can't contract to provide transportation to students.
- ii. Workers Comp (insurance) is another concern that is being dealt with. Quote of \$1176.00 to insure up to 10 people. This remains in progress. The insurance is meant to cover instructors assisting with instructional training outside that of their departments. (i.e. Structural Academy).
- iii. Discussion held regarding paying this money for the insurance.

5. Announcements

- a. S133 still open; Monday – May 7 @ the FTC
- b. S211/S212 are both full
- c. Workshops are still open
- d. S130/190 classes currently in progress
 - i. Classes on going well
 - ii. Logistical issue – get onto the FTC grounds due to gate access; otherwise FTC is a good location.
- e. Students overall happy with the class.

6. Next Meeting – Friday June 1, 2012

Motion to adjourn: 1st P Davidovich, 2nd S Noakes meeting adjourned at 1110 hours.

Minutes respectfully taken and submitted by Laura McConnell on Friday, May 4, 2012

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Agencies Present: (the following is based off of the sign in sheet)

- G Toll – Boulder Fire
- Oliver – Boulder Fire
- D Zader – Boulder Fire
- S Noakes – Longmont Fire
- Z Littlefield – Fourmile Fire
- P Davidovich – Lyons Fire
- L Beresford – Hygiene Fire
- J Willson – Louisville Fire
- B Emrick – Sugar Loaf Fire
- L Huff – Rocky Mountain Fire
- G Allen – Central City Fire
- W Briggs – USFS
- T Farrell – Boulder Mountain Fire
- R Bozeman – Boulder Mountain Fire
- E Philips – BCWFM
- F Kock – Lefthand Fire



2012 Fireline Safety Refresher (RT-130)

16 Refreshers - 504 Participants

26 BCPOS	41 Boulder Mountain	12 Gold Hill	11 Louisville	34 Sugar Loaf
26 BCSO	34 Boulder Rural	10 Hygiene	28 Lyons	17 Sunshine
11 BES	7 Coal Creek	17 Indian Peaks	20 Nederland	13 Timberline
4 Big Elk	8 CSFS	12 Jamestown	34 OSMP	6 USFS
49 Boulder	28 Four Mile	30 Lefthand	2 Rocky Mountain	24 Other/None

370 Course Evaluations (N/A for Lyons Refresher)

Median Answers and Percentage who either "Agree" or "Strongly Agree"

Please <u>CIRCLE</u> your choices	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
REGISTRATION process was easy and pre-course information was helpful.	1	2	3	4 94% 5	
COURSE was well-organized.	1	2	3	4 93% 5	
COURSE was the right length. <input type="checkbox"/> Too Short <input checked="" type="checkbox"/> Too Long	1	2	3	4 85% 5	
LEVEL of instruction was appropriate (not too advanced and not too basic).	1	2	3	4 88% 5	
PRESENTATION was clear and well organized (videos, slides, exercises).	1	2	3	4 90% 5	
INSTRUCTOR was prepared and knowledgeable about subject matter.	1	2	3	4 95% 5	
CLASSROOM was appropriate (lighting, temperature, cleanliness, furnishings, equipment, distractions)	1	2	3	4 93% 5	
COURSE overall met my objectives and fulfilled my expectations.	1	2	3	4 93% 5	

The MOST valuable part of this course was: (Top 10)

- #1 New material (49 responses); #2 Salt fire review (41); #3 Shelter practice (38); #4 Small group (32); #5 Commo (28); #6 CLICR (17); #7 Local (16); #8 Medevac (16); #9 Instructor (13); #10 Air ops (12)

The LEAST valuable part of this course was: (Top 10)

- #1 CLICR video (28 responses); #2 Commo (12); #3 Shelter video (10); #4 Forms (7); #5 Small group (7); #6 Engines (6); #7 Old film (6); #8 Too long (6); #9 Air ops (6); #10 Nothing - best refresher in years! (6)

Other comments or ways this course can be improved:

- "Focus on hazard awareness and mitigation, less on shelter use"
- "Have different classes for different levels of qualifications"
- "Less video, more leadership-oriented exercises"