

Boulder County Cooperators
Business Meeting Minutes – December 7, 2012

Introductions

Approval of November 2012 Meeting Minutes: Motion to approve the November 2012 minutes as submitted 1st B Oliver, 2nd M Hise. All approved – motion passed

1. Treasurers Report – E Philips

a. Current balance \$14,453.08

i. Outstanding reimbursements to be made to F Koch for class related resources and costs

- \$1229.29 for computer for instructors and accessories.
- \$157.08 food items for recent classes.
- \$435 to L McConnell for 2012 minutes/admin hours.

ii. \$500 donation received from Bootstrap Brewing.

iii. \$75 payment received from 4 Mile for S-130/190.

2. 2012/2013 Budget Review – F Koch gave an overview of 2012 income, expenses and current balances.

a. Discussion regarding using current funds to bring in more expensive higher level classes

i. Discussion regarding 2012 & 2013 year-end account balances

ii. Both were projected to be \$6,470 in 2013 BoCo grant funding request

iii. Follow-up VOTE... subsidy for M-410 Facilitative Instructor (Feb 11-15, days)?

- Approved on 11/2: “Motion to subsidize up to (5) additional students with a max of 10 total students for the M410 class in Feb.2013 with a max of (1) student per agency being subsidized. 1st D Zader, 2nd T Farrell. Motion passed. None opposed.”

iv. BCC received 13 nominations for TWELVE seats (out of 22); who should be waitlisted?
Discussion held.

- Group agreed to waitlist one from the TNC to provide opportunity for all in county folks.
- Discussion held in regards to what defines a cooperator.

- 2 BCSO: M Hise & P Ostroy, 1 Boulder: B Oliver, 1 Boulder Mountain: T Farrell, 1 Four Mile: Z Littlefield, 1 Lefthand: C O’Brien, 3 Lyons: P Davidovich, N Palestro & A Triolo, 2 Nature Conservancy: K Donley & C Sweet, 1 Sunshine: B Haberstick, 1 Timberline: C Jennings

a. Five seats are FREE – seven others cost \$350/seat – Discussion held.

i. Group agreed to pay for all 12 students with the funds that are available.

b. Overview/Discussion regarding funding to create an equipment supply cache (2012 and/or 2013)

Boulder County Cooperators
Business Meeting Minutes – December 7, 2012

- i. A line item list of suggested materials is available totaling approximately \$13K. This does not include replacement, storage or transporting trailer.
- ii. Suggestion to use funding towards the larger items such as Mark3 kits, pumps and saws.
- iii. Suggestion for the Cooperators to utilize the monies they have to purchase needed items vs. carrying monies over to 2013.
- iv. Motion to spend up to \$4,000 on materials for upcoming courses to included Mark 3 pump kit.
- c. Group agreed that charging for courses – at least \$10 to cover lunch - needs to remain in order to maintain commitment. \$75 for S-130/190 Apr 30-May 6, weeknights and all day Sat-Sun – no live fire
- d. \$75 S-211 and \$75 for S-212 (May 15-19, 2013) dates on www.BOCOFIRE.org
- e. \$2000 needed to cover the cost of insurance.
 - i. This is required for grant funding.
 - ii. BCFFA has provided liability coverage, BCC has provided Workers Comp (half reimbursed by structure academy).
 - iii. This amount covers BCC and structure academy.
 - iv. **Action item:** F Koch will research who the Workers Comp is currently under.
- v. Still room in the Engine Boss class – E LeBlanc is lead. Location Fire Training Center.
- b. S215 – J Stalnacker
 - i. Tyler Doggett/Tom Smith is on the committee to rewrite S215.
 - ii. This course would be the Beta version of this course.
 - iii. 16-24 hours classroom with 8 hours of field. (2) county (1) city instructors for classroom, would need additional for field day.
 - iv. Field day would be triaging structures applying what was learned in the classroom.
 - v. Group agreed to charge \$75 per student to cover costs of outside instructors. Students need to meet the pre-reqs for this course. 16-24 slots would be available. Class will be a four day class – March 2013 Thurs to Sun (tentative). Dates TBD.
 - vi. **Action item:** J Stalnacker will follow up with T Smith on dates, costs, agenda etc.

2) RT-130 Wildland Refreshers

- Need to make sure that a consistent message is being given regardless of how many RT130s are being done.

Boulder County Cooperators
Business Meeting Minutes – December 7, 2012

- Discussion held regarding using instructors consistently vs. various instructors vs. agencies wanting to do their own.
 - Concern/Issue has been the timing of receiving and relevance of course material.
 - Concern/Issue has been all agencies agreeing on content.
 - Suggestion to have 1-3 topics be created by Subj Matter Experts (SME) who will teach these for groups – Discussion held.
- Centralized BCC classes (training center?) and/or remote agency-coordinated/instructed classes?
 - Suggestion to have instructors attend the full RT130 as a train-the-trainer (more formalized) vs. the short 30 m orientation.
 - Discussion on suggested topics:
 - Shelters (mandatory)
 - Case Review?
 - Leadership (Type 4/5 fires)
 - WUI tactics?
 - Skills Review (FFT2/FFT1)?
 - Local/Seasonal drought update?
 - Field medical care/response?
 - Other?
 - Communications – based on practical operations. Suggestion to have this developed by an SME.
 - Suggestion to offer up a survey to agencies based on which topics to decide what to offer.
 - Fireline handbook may not be ready in time.
 - Preferred APRIL DATES for BCC? Saturdays? Which weekdays? Which double weeknights?
 - NWCG Objectives...

i. Avoiding Entrapments

ii. Current Issues

iii. Fire Shelter

iv. Other Hazards and Safety Issues

3) BCFFA/BCC Leadership & Organizational Update

- Gibson – Chair, Ceurvorst Secretary and Treasurer, nominations for Vice-Chair came in but R Dirr will be temporarily Vice Chair in the interim until January.
- BCC is still under BCFFA
- F Koch has continued to have discussions with the BRFTC in regards to the BCC falling under the training center – discussions continue.
 - Some concerns about continued funding with the county
 - Questions regarding the benefit or non benefit to BCC becoming a non-profit.
- Other:
 - Cancellation pages will not be send via digital pagers – tones only. Discussion held.
 - Interagency Field Guide (pdf) available online. Can be found at...
http://gacc.nifc.gov/nrcc/dispatch/overhead/Wildland_Fire_Modules/2012UpdateIWFM_Field_Guide_Color_final.pdf

**Next meeting will be Friday, February 1, 2013 at 1000 hours at the Boulder Fire Training Center –
No meeting is scheduled for January 2013.**

Boulder County Cooperators
Business Meeting Minutes – December 7, 2012

Meeting adjourned at 1135 hours

Minutes respectfully taken and submitted by Laura McConnell on 12/7/2012.

- END -

Members present:

F Koch – Lefthand Fire
E Philips – Louisville Fire
W Briggs – USFS
J Stalnacker – Boulder County Emerg. Svcs.
P Ostroy – Boulder County Fire Crew
M Hise – Boulder County Fire Crew
B Oliver – City of Boulder Wildland
C Bosworth – Timberline Fire
A Notbohm – Boulder County Land Use
J Webster – Boulder County Land Use
J Faber – Sugarloaf Fire
J Hoffman – Lyons Fire
R Leadingham – Lefthand Fire
C O'Brien – Lefthand Fire
B Beresford – Hygiene Fire